**Data Item Description**

**Start Up/Shut Down and Operational Procedures**

**COM214**

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| **Start Up/Shut Down and Operational Procedures** | **COM214** |

**Purpose**

The purpose of the Start Up/Shut Down and Operational Procedures is to make the Purchaser aware of the procedures and pre-requisites necessary to start up, shut down and operate the equipment in normal, alternative and/or emergency modes where applicable.

This DID contains the purpose, scope, references, preparation instructions, content, structure and special instructions, if any, for the preparation of a Defect Recording and Corrective Action System.

**References**

This DID must be read in conjunction with Schedule A (General Conditions) and the corresponding SOW reference.

**Preparation Instructions**

This Data Item shall comply with the general format, content and preparation instructions set out in Part 1 (Introduction) and Part 7 (Commissioning, Test and Trials) of the SOW.

**Format and Content**

## 1. The Supplier shall prepare commissioning documentation using their own format in such a manner that it can be integrated within the Purchaser`s own Test and Trails documents.

## 2. Instructions:

## The Start Up and Shut Down Procedures shall include as a minimum:

1. Safety precautions;
2. Normal start up procedures;
3. Normal shutdown procedures;
4. Emergency start up procedures (if applicable);
5. Emergency Shutdown procedures (if applicable);
6. Post maintenance checks;
7. Pre-sea checks;
8. Operational checks and procedures; and
9. Associated system/equipment and location.