**Data Item Description**

**Hold, Witness and Review Advice**

**QA205**

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| **Hold, Witness and Review Advice** | **QA205** |

**Purpose**

The Hold, Witness and Review Advice is intended to make the Quality Assurance Authority aware of any upcoming hold, witness, review and Acceptance Event agreed in the Inspection and Test Plan (see SDRL QA203 and DID QA203) that the Purchaser may wish to attend or witness.

**References**

This DID must be read in conjunction with Schedule A (General Conditions) and the corresponding SOW reference.

**Preparation Instructions**

This Data Item shall comply with the general format, content and preparation instructions set out in Part 1 (Introduction) of Schedule D1 (SOW).

**Format and Content**

1 The Supplier’s Hold, Witness and Review Advice shall be prepared in the following format and contain the following information:

|  |  |  |
| --- | --- | --- |
| **Description of Hold, Witness, Review or Acceptance Event** | **Location** | **Date** |
| [\* insert description] | [\* insert location where the hold, witness, Review or Acceptance Event will take place] | [\* insert DDMMMYY] |
| Etc… |  |  |

2 A separate Hold, Witness and Review Advice shall be submitted for each Acceptance Event.