**Data Item Description**

**Referenced Document Request**

**PM271**

Prepared by: Vancouver Shipyards Co. Ltd.

2 Pemberton Ave.

North Vancouver, BC, Canada, V7P 2R2

Tel: (604) 988-3111

Fax: (604) 984-1636

© Vancouver Shipyards Co. Ltd. 2016

|  |  |
| --- | --- |
| **Referenced Document Request** | **PM271** |

**Purpose**

The Referenced Document Request is intended to identify to the Subcontracting Authority any request made by the Supplier for a copy of any documents referenced in the Subcontract that is not available in the public domain.

**References**

This DID must be read in conjunction with Schedule A (General Conditions) and the corresponding SOW reference.

**Preparation Instructions**

This Data Item shall comply with the general format, content and preparation instructions set out in Part 1 (Introduction) and Part 2 (Project Management) of the SOW.

**Format and Content**

The Referenced Document Request shall be prepared in the following format and contain the following information:

|  |  |  |  |
| --- | --- | --- | --- |
| **Project:** | [\* insert name of Project] | **Name of Supplier** | [\* insert name] |
| **Agreement #:** | [\* insert agreement #] | **VSY Supplier Code**: | [\* insert code] |
| **Covering Purchase Order #:** | | [\* insert Covering PO #] | |
| **Description of the System:** | | [\* insert description of the System] | |
| **Description of Equipment:** | | [\* insert description of the Equipment] | |
| **Purchaser’s SWBS #:** | | [\* insert SWBS #] | |
| **Identify section of the Subcontract where the reference is made:** | | [\* insert reference] | |
| **Description of referenced document(s) being requested:** | | [\* Title, reference, date] | |

Describe the effect