**Data Item Description**

**Red Flag Report**

**PM230**

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| **Red Flag Report** | **PM230** |

**Purpose**

The Red Flag Report is intended to make the Purchaser aware of any unforeseen or unforeseeable event which has or could affect the performance of the Work, the achievement of the Supplier’s Level 0 Schedule, Supplier’s Master Schedule (***SMS***), Milestone, or delivery date for any Deliverable.

**References**

This DID must be read in conjunction with Schedule A (General Conditions) and the corresponding SOW reference.

**Preparation Instructions**

This Data Item shall comply with the general format, content and preparation instructions set out in Part 1 (INTRO) and Part 2 (PM) of the SOW.

**Format and Content**

The Red Flag Report shall be brief, concise, but contain sufficient information to allow an initial high level appraisal by the Subcontracting Authority of the unforeseen event being reported.

The Red Flag Report shall not be delayed due to a lack of supporting documentation or information which shall be contained in a follow-up Recovery Plan (see SDRL PM231 and DID PM231).

The Red Flag Report shall cover the following points:

1. the nature and description of the unforeseen event;
2. when the Supplier first became aware of the event; and
3. the potential effect of the unforeseen event on:
4. the Purchaser’s Technical Requirements;
5. Data Items already submitted and to-be-submitted;
6. Services to be performed;
7. the scheduled activity on the “Critical Path” of the SMS that has/may/will be adversely affected;
8. the effect, if any, on the Supplier’s Level 0 Schedule, Milestones and delivery dates for the Deliverables; and
9. the delivery date for a Recovery Plan (see SDRL PM231 and DID PM231).