**Data Item Description**

**Detailed Course Syllabus**

**and Lesson Plan**

**COM208**

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| **Detailed Course Syllabus and Lesson Plan** | **COM208** |

**Purpose**

The purpose of the Detailed Course Syllabus and Lesson Plan – Purchaser’s Personnel is to define the training course to be supplied to the Purchaser’s personnel so that they can operate, fault diagnose and maintain the equipment in its operational state onboard the vessel in a safe and competent manner.

**Scope**

This DID contains the purpose, scope, references, preparation instructions, content, structure and special instructions, if any, for the preparation of a Detailed Course Syllabus and Lesson Plan – Purchaser’s Personnel.

**References**

This DID must be read in conjunction with Schedule A (General Conditions) and the corresponding SOW reference.

**Preparation Instructions**

The Contractor shall provide a Detailed Course Syllabus and Lesson Plan – Purchaser’s Personnel, using its own internal documentation.

**Format and Content**

The Detailed Course Syllabus and lesson Plan – Purchasers Personnel, shall include as a minimum:

1. The detailed course syllabus shall identify the subject areas to be addressed, details of assessment procedures to be used and usage of training aids and devices (if any)
2. The lesson plans shall include a detailed breakdown of course content against time. Periods of any social events and interactions shall be identified.
3. The contractor shall provide a proposal for the documentation necessary to conduct operating, maintenance and repair training for the equipment.
4. Pre-requisite skill and trade background for candidate students
5. List of training tasks
6. Measures of student performance
7. Description of instructional setting/facility
8. Learning objectives and learning steps
9. Entry tests and pre-tests if applicable
10. Complete instructional programs
11. Student notes or hand-outs.