**Data Item Description**

**Technical Documentation Development Plan**

**ILS-080-090**

Prepared by: Vancouver Shipyards Co. Ltd.

2 Pemberton Ave.

North Vancouver, BC, Canada, V7P 2R2

Tel: (604) 988-3111

Fax: (604) 984-1636

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| **DATA ITEM DESCRIPTION** | |
| 1. **TITLE**   Technical Documentation Development Plan | 1. **IDENTIFICATION NUMBER**   ILS-080-090 |
| 1. **DESCRIPTION / PURPOSE**   The Technical Documentation Development Plan (TDDP) includes a complete list of technical data planned for delivery during the course of the vessel contract. The TDDP includes the development plans, anticipated delivery milestones and associated maturity levels. | |
| 1. **REFERENCES**   Attachments: Nil  References: DID ILS 080-030; This DID must be read in conjunction with the appropriate paragraphs of the Statement of Work, Subcontract Data Requirements List and any references cited in the DID. | |
| 1. **FORMAT**   The following formatting guidelines must be considered when preparing the deliverables.   * 1. Unless a specific template is provided by VSY, the deliverables may be prepared in Supplier’s format upon review and approval by VSY.   2. The format shall not impose any restriction on searching, editing, copying, or printing.   3. The information shall be provided in English and in French, if available. | |
| 1. **CONTENT**    1. The TDDP must include a chapter to describe the overall strategy to develop technical documents for the duration of the vessel contract:       1. Description of the use and re-use of the existing documentation;       2. Description of standards applied (corporate or commercial) to the various types of technical documentation and how this will help optimize the effort to meet the document requirements of the purchaser;       3. Description of the maturity labels applied as status to the various technical documents.       4. Description of other labels applied as status/conditions to the various documents.       5. Description of the strategy for project documentation labelling and numbering;       6. Description of the Supplier’s plan to incorporate existing supplier documents.    2. The TDDP must be aligned with the list of technical documents contained in the TDT (DID ILS 080-030). The TDDP must include a list of all work planned for development of the technical documents. Each item in the list of planned work must have the following attributes:       1. Document number (unique identifier);       2. Document title;       3. Work Product Deliverable (Yes/No);       4. Hierarchy ID (e.g. drawing, report, schedule);       5. Planned Dates for the “In Work”, “Submitted” and “Released” document status;       6. Notes and comments    3. The TDDP shall include all information required for general understanding and shall define all special terms and acronyms used. | |